

*These minutes were approved at the November 4, 2004 meeting.*

**DURHAM HISTORIC DISTRICT COMMISSION**  
**Thursday, October 7, 2004**  
**Town Council Chambers**

*Members Present:*

Crawford Mills, Chair; Roger Jaques, Vice Chair; Cathy Leach, Secretary; Karl Van Asselt, Town Council Rep.; Nick Isaak, Planning Board Rep.

*Members Absent:*

Leslie Schwartz

- I. Meeting was called to order at 7:08 p.m.
- II. The minutes of the September 2, 2004 meeting were approved.
- I. New Business
  - A. Crawford Mills brought a draft of the HDC annual report to the Town Council. With minimal changes, the commission approved the report, which Mills will present on Oct. 18.
- IV. Old Business
  - A. Continued discussion of a Heritage Commission: The commission confirmed its intent to move forward on proposing a non-regulatory Heritage Commission to the Town Council. Cathy Leach will work on a draft for the October meeting.
  - B. Other Business: Continued discussion of the proposed Historic District Overlay and decisions made at the September meeting. Based on further conversations by commissioners with the Town Planner and others, the following motions were made:

On the motion of September 2 to change the overlay parameter of an entire lot to 250 feet or the full extent of the lot, whichever is smaller, the motion was made to rescind adoption. MOTION PASSED, 5-0.

On the motion of September 2 to recommend that the overlay be extended to include Madbury Road from the Post Office to Route 4, the motion was made to rescind adoption. MOTION PASSED, 5-0.

On the motion of September 2 to recommend that the overlay be extended to include Route 108 to the Newmarket town line, the motion was made to rescind adoption. MOTION PASSED, 5-0.

On the motion of September 2 to recommend that the overlay be extended to include the properties on both sides of Pettee Brook Lane (lots 10-0, 1-2, 1-3, 1-17), the motion was made to rescind adoption. MOTION PASSED, 5-0.

A motion was made by Karl Van Asselt, seconded by Nick Isaak, that Mills draft a letter to the Zoning Rewrite Committee concerning two items:

- based on the fact that there are other Town committees (chiefly Zoning Board and Planning Board) that have jurisdiction over conservation and development issues, the HDC will withdraw the proposals to expand the historic district.
- The HDC will ask that the historic district be expanded to include the West side of Main St. to Ballard Ave, including the North side of Pettee Brook Lane, or the inside of the one-way loop behind Main St. The justification is that it would complete and better define the historic downtown district.

MOTION PASSED, 5-0.

C. Roger Jaques reported that the Town Planner, Jim Campbell, informed him that the proposed Demolition by Neglect ordinance was approved with minor changes by the town attorney, and will go to the Town Council at a future date.

Meeting was adjourned at 8:40 p.m.